

## Chilliwack Adventist Christian School Electronic Device Usage Agreement

Chilliwack Adventist Christian School Handbook: CACS uses computers and other electronics as part of the curriculum. CACS is a Christian school, and students are encouraged to make wise choices in their use of computers and electronic equipment. Such items are for learning and not entertainment. Any improper use of such equipment (be it with careless attention paid to keeping the equipment safe, or going to harmful websites, or websites not approved by the teachers, or using such equipment to harass or hurt others) will result in the equipment being withheld and students will be subject to the CACS Handbook Conduct Code. Students who have their own devices must first ask permission to use these devices, and if are misused, these devices will be confiscated and returned to parents at the end of the day. They may be asked to not bring these devices back to school for a period of time subject to the discretion of the principal.

It is recognized that some students may have personal cell phones. All student cell phones must be kept in their lockers or brought to the teacher to keep during the day. If parents wish to contact their children, they should call the school number (or a number that the teachers provide the parents). Students may text parents/guardians using their personal cell phones with the permission of their teacher.

CACS uses a variety of online resources including, but not limited to: Microsoft Office Teams and other MS Office apps, Zoom, and various websites, as tools through which to communicate and organize educational materials and assignments. In addition, CACS uses Chromebook computers as school computers which require a CACS issued Gmail account. Any Google app does communicate information with Google.

While the teachers and CACS will do their best to keep all items secure, it is an online environment and needs to be monitored by parents and school for safety and responsible online behaviour. Please encourage your child to not share passwords and let you know if anything seems suspicious. Parents should discuss online safety and the responsible use of digital devices throughout the year.

Student and Parent Responsibilities:

Students must use the computer responsibly by only visiting school appropriate websites. Please note filtering is applied to computers but filters do not catch all inappropriate sites and actions.

If students bring their own devices, these devices are subject to the same CACS rules for usage of devices

Just as with CACS issued textbooks, students are asked to treat computers and tablets with care including:

Never leaving the computer in extreme temperatures.

Never allowing food or drink to be consumed near the computer

Never downloading unauthorized software onto the computer.

#### School Responsibilities

Teachers will ensure that students understand how to properly care for their device.

Teachers will inform students about acceptable use policies.

CACS will periodically and without warning monitor the historical activity on the computer and school email accounts.

Student Name:

Student Signature:

Parent Signature:

Date: